

BOARD OF SUPERVISORS

MONTHLY STATISTICAL REPORT

March 2014



Progress Report — February 2014

Priorities

Fiscal Responsibility

Education

Public Safety

Infrastructure

Economic Development

Service Excellence



The Virginia Department of Emergency Management provided high praise for County staff after a mid-February snow storm. State staff said that "Stafford responders and Emergency Management professionals did another incredible job taking care of the County during this latest snow event. All displayed superb leadership and professionalism. A job well done." In the photo above, staff from Fire and Rescue, the Sheriff's Office, and other agencies monitor the snow storm in the Emergency Operations Center.

Accomplishments

Economic Development is a Board of Supervisors priority for the community, and County staff have been working hard to bring in new businesses as well as support existing businesses. Economic Development has assisted many businesses in expanding and locating in the County over the past several months, including MLT Systems (a management consulting and program support services company), defense contractor GID Solutions, Net Digital (software solutions), IT company Hewlett Packard, Affordable Suites (hotel), and Chipotle Mexican Grill.

The **8th annual regional Youth First** event was held on February 7 at the Riverside Convention Center. The keynote speaker was Steve Gross, Executive Director and "Chief Playmaker" for the Life is good Kids Foundation, a nonprofit of the "Life is good" company. The Life is good Kids Foundation mission is to use play to heal children whose lives have been impacted by trauma. Youth First gives human services professionals in the region an opportunity to network and learn about new ways to care for our community's at-risk youth.

The **George Washington Birthday Celebration** was held on February 15 at Ferry Farm. There were crafts, entertainment, colonial games, the Stone Throw Challenge and birthday cake at the event. The "Tell Your Stafford Story" video journal series that The George Washington Foundation is compiling in honor of Stafford's 350th anniversary, also launched that day.

Business Facilities magazine ran an article about Stafford's business opportunities. The national publication is distributed to 60,000 senior-level executives across all manufacturing, transportation, distribution, warehousing and business services sectors. The media outreach is part of an effort to be responsive to the Chmura Cluster Analysis Report recently released by the UMW/Fredericksburg Regional Alliance. Similar efforts are underway with data center, IT and retail-related publications.

For more information
www.staffordcountyva.gov



December Progress Report	1
Summary	3
Special Events	4
Public Information – Social Media	5
Service Excellence	6
Board of Supervisors Financial Report to the Community	7
In the Pipeline...Projects Coming to You	8
Finance – Revenues and Expenditures	9
Economic Development 10-Point Plan	11
Parks and Recreation Bond Referendum Update	14
Transportation Bond Referendum Update	17
Capital Projects Update	20
Public Works – Permits	24
Planning and Zoning	28
Rappahannock Regional Landfill Report	33
Fire and Rescue	34
Sheriff's Office	38
Human Resources	41
Human Services	42
Utilities	43
Public Information – Newspaper Coverage	50
Public Information – Citizens Assistance	52
Information Technology	53



To: Board of Supervisors

From: Cathy Vollbrecht
Director of Communications

Subject: March Monthly Statistical Report

Date: March 13, 2014

A few notes about this month's report:

- *Business Facilities* magazine ran an article about the benefits of doing business in Stafford. Please see pages 4 and 13.
- There are several projects underway to make Mountain View Road safer. See pages 17, 18 and 20.
- Celebration Stage at Pratt Park is set to open on June 25, 2014, as part of the 350th Anniversary Celebration. Read more about the progress on its construction on page 23.
- Building permits are continuing to hold steady and occupancy permits are continuing to rise. See the "Permits Update" on pages 26 and 27.
- View pages 44 and 45 for continued updates on the Rocky Pen Run Reservoir.

Please let me know if you have any questions.





Thanks to the Lions Clubs!

Members of the 350th Anniversary Blue Ribbon Committee thank members of Stafford's Lions Clubs for their much-appreciated partnership with Celebrate Stafford 350, 2014. The Lions spent many hours planning details to make Celebrate Stafford 350 a special time for citizens and visitors.



Grand opening of the Fairfield Inn and Suites – Board of Supervisors member Paul Milde, Aquia District, and Fairfield Inn and Suites owner Ned Gillani cut the ribbon to signal the grand opening of the hotel located on Jefferson Davis Highway in Aquia. The Fairfield Inn and Suites has been open for a year but held a grand opening and open house recently. The hotel brought 32 new jobs to Stafford County.



Social Media February 14, 2014 – March 13, 2014 Stafford County Government



Facebook (**Stafford County Government**) – **1,185** likes or people following our page. In the last month we gained **30** new followers. Total Facebook users reached for the month was 11,167.

Date	Top Posts	Reach*	Shares**
3/03/14	"Wondering where the snow plows are?"	1,075	8
2/13/14	"Here's what I-95 looked like this morning at the Stafford exit..."	950	12
2/18/14	"Drivers, especially young drivers, Please use CAUTION when travelling on secondary roads in the area."	862	10

*Reach - The number of people to see a post.

**Share – The number of people who shared your information on their page.



Twitter (**Stafford County**) – **1,864** people following our page. In the last month, we gained **145** new followers.

Statistics

A "tweet" is a post or blog that goes out via the computer or by cell phone. From February 14 – March 13, we tweeted 128 tweets.

219 people re-tweeted our tweets regarding press releases, meetings, cancellations, and school closings.



Service Excellence

What Our Customers Are Saying About Us

Public Safety

The state provided high praise for County staff after a snow storm in early February. Virgil Gray, Region VII Coordinator, with the Virginia Department of Emergency Management said that the “Stafford responders and Emergency Management professionals did another incredible job taking care of the County during this latest snow event. All displayed superb leadership and professionalism. A job well done.”

Public Works, Planning and Zoning

Graham Weigle of Bryton Homes wrote in an email of his appreciation for several employees and their help with the security process for his company’s Moncure Valley project. He complimented Public Works and Planning and Zoning employees on being a “great asset” to Stafford County and all other involved stakeholders.

Utilities

A citizen wrote to compliment Dennis Tate of Utilities for his help during the Rocky Pen Run Reservoir and Dam project. The citizen lives near the project and says Dennis was very nice to residents and helped to keep the community informed by placing the appropriate signage regarding the project.

The Board of Supervisors has set specific priorities for Stafford County geared toward making our community a high quality place for people to live, work and raise a family. The priorities are Education, Public Safety, Infrastructure, Economic Development and Service Excellence, all encompassed by an overall theme of Fiscal Responsibility and Reducing the Tax Burden.

The priority of Service Excellence is a reflection of the Board’s commitment to providing the highest quality of customer service to our citizens, businesses, visitors and all other customers of Stafford County. Stafford employees pride ourselves in going above and beyond to take care of all of our customers. This section reflects examples of how our employees support Service Excellence.



Financial Report to the Community

Principles of Responsible and Accountable Government

*Maintain a balanced budget * Maintain a AA+ bond rating * Fully fund our pension liability including full implementation of the state's pension reform whereby employees pay approximately one-third of their pension costs * Borrow money only for capital projects and borrow under strict debt limitations * Maintain Reserves (12% undesignated fund balance; Reserve for capital projects; Rainy Day Reserve (for unforeseen circumstances); Stafford Opportunity Fund (for economic development projects) * Report to the Board on costs savings and efficiencies * Estimate revenues very conservatively * Spend less than adopted budgets * Maintain lowest per capita expenditures among peer localities * Monitor expenses and revenues weekly * Consistently use innovative practices to run government as efficiently as possible * Provide monthly financial report to the community*

Savings and Efficiencies

Stafford Fire and Rescue certified personnel to repair self-contained breathing apparatus and to properly fit individuals with masks for the devices. These activities were formerly outsourced and will now be performed by Fire and Rescue employees, making the process more efficient and saving money on outsourcing repairs and testing.

Sign of the Times

Building permits and occupancy permits continue to track at the highest levels seen since 2007. In January and February of this year, 141 building permits were issued. This is steady with last year's number of 141. The number of issued occupancy permits rose to 106 compared to 79 for the same January – February period last year.

FY2014 Adopted Budget

The Board approved the FY2014 Budget on April 23, 2013.

Key Facts

- Residential real estate taxes down 14% over 6 years (inflation-adjusted)
- Staffing levels the same as 2005
- Stafford maintains lowest cost per capita compared to our six peer localities
- Reserves fully funded
- 31 capital projects underway – more than at any other time in our history
- Eliminated three taxes: personal property tax on boats; machinery and tools tax; and motor vehicle carrier tax.



In the Pipeline... Projects Coming to You

2014

Chichester Park	Crow's Nest Nature Preserve
Grafton Village Elementary School Renovation	Interstate 95 Express Lanes from Garrisonville Road to Beltway
Rocky Pen Run Reservoir	Staffordboro Commuter Parking Lot
Trailblazing Signs	Curtis Park Pool Renovations
Courthouse Streetscape	350 th Celebration Stage at Pratt Park

2015

Mountain View Road Improvements, Phase I	Corporate Center Boulevard
Embrey Mill Park/Indoor Recreation Facility	Belmont-Ferry Farm Trail, Phase 4, Pratt Park to the Chatham Bridge
Mountain View Road Improvements, Phase II	Poplar Road Improvements, Phases II and III
Falmouth Intersection Improvements	Garrisonville Road/Onville Road Turn Lane Improvement
Second Right Turn Lane at Route 1 and Garrisonville Road	Stafford High School
Poplar Road Improvements, Phase I	

2016

Truslow Road Improvements	Garrisonville Road Widening
Brooke Road Safety Improvements	Enon Road Widening
Ferry Road Improvements	Courthouse Road West Widening
Route 17 Widening	

Projects Under Construction in White

Projects Under Design in Yellow

State Projects in Pink



Finance – Revenues and Expenditures

Stafford County General Fund Revenue/Expenditure Report FY 2014 through January 31, 2014

	Expenditures			Revenue		
	Revised Budget *	Actual	%	Budget	Actual	%
General Government:						
Board of Supervisors	\$ 615,243	\$ 320,176	52.0%	\$ -	\$ -	-
Central Rapp Regional Library	4,813,859	2,406,930	50.0%	37,000	14,638	39.6%
Commissioner of Revenue	2,588,833	1,206,113	46.6%	252,700	104,497	41.4%
Commonwealth Attorney	2,833,746	1,348,253	47.6%	1,185,700	461,468	38.9%
Comprehensive Services Act	5,089,619	1,981,097	38.9%	2,587,245	419,312	16.2%
Cooperative Extension	163,657	51,745	31.6%			
Corrections	7,932,757	4,107,100	52.9%	467,885	231,823	49.5%
County Administration	1,047,216	505,848	48.3%			
County Attorney	1,206,742	397,108	32.9%			
Courts	1,831,241	832,939	45.5%	1,454,700	636,394	43.7%
Econ Devel & Legislative Affairs	1,137,967	548,644	48.2%			
Finance and Budget	1,495,791	747,793	50.0%			
Fire and Rescue	14,606,446	6,514,353	44.6%	2,340,000	1,158,170	49.5%
Human Resources	399,436	170,643	42.7%			
Information Technology	2,328,103	1,029,757	44.2%	16,400	9,907	60.4%
Non-Departmental	2,038,022	899,735	44.1%			
Parks, Recreation & Comm Facilities	11,256,572	4,965,478	44.1%	2,000,900	880,496	44.0%
Partner Agencies	1,528,423	901,893	59.0%			
Planning and Zoning	2,519,655	1,078,458	42.8%	30,000	16,475	54.9%
Public Works	4,846,713	2,147,286	44.3%	1,466,200	970,922	66.2%
Registrar and Electoral Board	436,630	232,530	53.3%	2,882,300	1,660,590	57.6%
Sheriff	24,079,558	11,532,190	47.9%	68,500	2,781,741	37.0%
Social Services	6,401,946	2,783,208	43.5%	7,514,499	2,130,116	28.2%
Treasurer	1,941,269	816,095	42.0%	4,983,800	349,052	7.0%
Total General Government	103,139,444	47,615,372	46.2%	27,765,229	11,825,601	42.6%

Exp includes annual VACO membership; meeting broadcast svcs

Exp includes 1st & 2nd qtr approp to Regional Library

1-month lag in receipt State Comp Bd reimbursements

1-month lag in receipt State Comp Bd reimbursements

1-month lag in program exp; 3-month lag in State reimbursement;

Exp includes 1st & 2nd qtr approp to Regional Jail/Juv Ctr plus debt svc; Rev includes qtrly PILOT, VCCCA and Jail admission fees

1-month lag in receipt State Comp Bd reimbursements

2-month lag in receipt of ambulance transport fees, other rev is inspection/permit fees

Rev is GIS maps and digital plat fees

Exp includes annual insurance premiums - VaCORP/VFIS

Rev includes seasonal program fees

Exp is 1st & 2nd qtr appropriation to Community Agencies, Small Agencies paid 100% Rev is well/septic permits

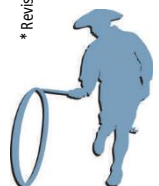
Application activity

Application activity

Exp for Nov general election, Rev based on Mar-Feb year and is received in June

1-month lag in receipt State Comp Bd reimbursements

* Revised budget amount includes encumbrances and commitments carried forward from FY13, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



Finance – Revenues and Expenditures

Stafford County General Fund Revenue/Expenditure Report FY 2014 through January 31, 2014

	Expenditures		Revenue		
	Revised Budget *	Actual	Budget	Actual	
Capital Outlay	\$ 3,707,926	\$ 432,052	\$ 252,000	\$ 131,568	52.2%
Debt Service	11,119,790	5,356,761	48.2%		
Transfer to Other Funds	4,027,787	3,502,000	550,006	1,498,435	86.9%
Total County	121,994,947	56,906,185	28,567,235	13,455,604	47.1%
Local School Funding:					
Operations	104,098,575	40,340,771	38.8%		
Debt Service	24,729,510	21,606,264	87.4%		
Construction	2,847,000	-	0.0%		
Total Local School Funding	131,675,085	61,947,035	47.0%		
Total	\$ 253,670,032	\$ 118,853,220	46.9%	28,567,235	13,455,604 47.1%
General Revenue:					
Real Estate Taxes			145,371,700	71,103,234	48.9%
Personal Property Taxes			32,836,500	15,622,483	47.6%
Penalties and Interest			2,030,500	813,628	40.1%
Sales Tax			11,345,000	3,935,851	34.7%
Consumer Utility Tax			7,778,400	2,697,259	34.7%
Motor Vehicle Licenses			2,245,000	230,597	10.3%
Bank Stock Taxes			355,000		
Recordation and Property Transfers			2,741,000	1,195,516	43.6%
Meals Taxes			6,340,000	2,587,379	40.8%
Other Local Taxes			41,800	13,478	32.2%
Use of Money and Property			15,800	1,401	8.9%
Other Local Revenue			2,152,562	1,207,897	56.1%
Intergovt Non-Categorical			12,905,800	7,236,526	56.1%
Total General Revenues	-	-	226,159,062	106,645,249	47.2%
Total General Fund	\$ 253,670,032	\$ 118,853,220	46.9%	254,736,297	\$ 120,100,853 47.1%
				9,630,273	
				\$ 264,356,570	

Software upgrades, Sheriff's vehicles. Actual revenues to date from Tech Fees Principal & Interest 2006 Lease Revenue Bonds and Commun System Master Lease Economic Development Land purchase - \$ 3.4M acquire QCC property & \$ 102k Jail Demo

Operating transfer thru October 2013
VPSA Bonds principal and interest/Literary Loans

Taxes due Dec & June.
Taxes due Dec & June.

Assessed when delinquency is paid
2-month lag in receipt of State funds

2-month lag in receipt of State funds for communications taxes, also includes consumer electric/gas and PEG fees

vehicle license fees due with June pers prop taxes
revenue received May/June based on previous year local deposits held

1-month lag in reporting from Clerk of Court

lag due to accrual of meals tax revenue

short-term rental taxes due quarterly

1-month lag in receipt; also includes disbursement of interest on developer securities receipts for misc on-demand items

receipts due in August, Nov, and June

percent of revenue excluding use of Fund Balance

Fund Balance used for encumbrance/commitment rollovers, \$ 3.4M was for QCC Land Purch

* Revised budget amount includes encumbrances and commitments carried forward from FY13, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



Economic Development 10-Point Plan

In 2011, the Board of Supervisors adopted an Economic Development 10-Point Plan, with the goal of providing a more desirable community with an excellent business climate, conducive to increased investment by the private sector and the expansion of job opportunities for its citizens, a world class school system, modern public safety services ensuring a safe community, and with abundant and adequate parks and recreation amenities.

Issue One

Improve overall fiscal competitiveness.

Issue Two

Enact business friendly policy initiatives.

Issue Three

Improve Stafford's ability to attract and retain a high quality workforce.

Issue Four

Improve Stafford's transportation and public safety infrastructure.

Issue Five

Accelerate redevelopment activities.

Issue Six

Create opportunities to gain more input on economic development policies from the private sector.

Issue Seven

Enhance small business assistance programs.

Issue Eight

Create economic development incentive programs.

Issue Nine

Reinvigorate the Business Retention and Expansion (BRE) initiative.

Issue Ten

Enhance economic development marketing plan.



Economic Development 10-Point Plan Update

With the Board's formal adoption of the Economic Development 10-Point (ED10) Plan in September 2011, full implementation of associated actions and tasks is underway. Since the last monthly report to the Board, work continued on the following issue areas of the ED10 Plan:

- Software developer Intuit provided Economic Development staff with an exciting update in a recent company visit. Employment has increased to 550, rising from 400 in August 2013. Hiring for the maker of Quicken, QuickBooks, and TurboTax included positions in customer care, sales, and management. More details will be published in the next Stafford Focus newsletter. You may view past newsletters on the Economic Development website at www.gostafford.com. **(Issue 10b)**
- MLT Systems recently moved to 10 Center Street in the Stafford Commerce Park. County departments facilitated the permit process for their corporate headquarters project. MLT provides Acquisition Program Management for Marine Corps Base Quantico, and employs 28 people. A recent MLT contract with the Veterans Administration provides mortuary program services. The company copies existing headstones on a computer program to produce matching fonts for the stones and religious symbols. The project provides consistent patterns for future military headstones. **(Issue 2a, 2c, 7b, 9a)**
- The International Council of Shopping Centers held their annual conference and expo at National Harbor in Washington, D.C. Economic Development staff held private meetings with developers and commercial brokers from many firms including Greenberg Gibbons, Vornado, H&R Retail, Harris Teeter, Kimco, KLNb, Marcus & Millichap, Roadside, and Thalhimer. In addition, the team met with dozens of exhibitors to educate and update them on the site opportunities and impressive demographics of Stafford County. Future meetings and tours are anticipated this spring from these efforts. **(Issue 10a, 10b)**
- The Federal Highway Administration and the Virginia Department of Transportation continued their work on the design and construction of improvements to the intersection of U.S. Route 1 and Telegraph Road in Boswell's Corner. They are now in the property appraisal phase of the project. Economic Development staff continues to host the management and coordination meetings for this project at the Stafford Technology and Research Center. Staff also continues to reach out to potentially affected land owners to assist if needed. **(Issue 5)**
- On February 6, the Northern Virginia branch of the National Association for Industrial and Office Parks hosted its Annual Forecast luncheon. K.C. Conway of Colliers International, a seasoned observer of the commercial real estate market, and Colliers foremost economic thought leader spoke. He is responsible for Colliers' North American quarterly office, industrial and port analysis reports and is a frequent industry speaker and national media commentator. **(Issue 7c)**
- Economic Development staff continues to work with property owners along Warrenton Road. Staff has offered assistance with planning future development, to include removal of the vacant structures. Most of the property owners have responded and talks are underway on how best to proceed. Vice Chairman of the Board of Supervisors Gary Snellings and staff met with affected landowners on February 28. **(Issue 5)**



Economic Development 10-Point Plan Update

- Economic Development staff networked with the 7X24 Exchange Washington D.C. Chapter at a panel debate, vendor expo, and data center tour of Raging Wire's facility in Ashburn, VA. Continuing efforts focus on new data center attraction to Stafford, and networking included owners, builders, operators, and engineers from the data center community. **(Issue 10a)**
- The Virginia Economic Development Association (VEDA) partnered with Stafford County Economic Development and multiple economic development teams from throughout the Commonwealth for VEDA Day in Richmond on February 17. Teams visited members of the Virginia General Assembly to tout the benefits of economic development in the Commonwealth and to solicit their support for statewide economic development programs and incentives. Stafford representatives cited Greencore as an outstanding example in our community for adding 350 new jobs to their 250 existing employees. **(Issue 7c)**
- The Fredericksburg Regional Alliance invited many regional businesses to participate in focus groups designed to supplement and reinforce the knowledge held by economic development professionals for certain market segments. The focus groups were divided into industry clusters designated by the economic report produced by Chmura and Associates. The spring and summer media buys for marketing the region will be directed based upon the information gathered from these business sector groups.
- Stafford County was featured in *Business Facilities*, a national site-selector target magazine that is distributed to 60,000 senior management/decision makers. The expanded coverage was in the Virginia section of the magazine's January-February edition.
- Several tourism brochures have been revised in February and will be ready for printing in March. These include the brochures on African American History, the White Oak Civil War Museum and Hartwood Winery. The Regional Golf Cooperative also has a beautiful new rack card that has been used to promote the golf and hotel industry in the area.



2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Chichester Park
Description	Baseball/softball complex
Project Budget Amount	\$9,514,000
Completion Date of Construction Phase	Fall 2014
Current Projected Completion Date of Project	Fall 2014
Recent Activity	Construction contract award was approved by the Board of Supervisors on April 23 to build all five baseball/softball fields. Notice to Proceed was issued May 20, 2013. The fields in the four field complex have been fine graded, irrigation piping has been installed, and the final layers of topsoil have been applied. Poles for the nets are 90% complete. Field lights are 80% complete. Waterlines have been installed into the park. Installation of electrical conduits along the entrance road is complete. Curbs, sidewalks, and gravel base of the entrance road are complete to the parking area. Concrete curb and stone base is complete on small parking lot area. Roadway lights are being installed. Exterior block walls for the concession stand/restroom are complete and the roof sheathing is in place. Storm and sanitary sewer lines are 85% complete.



2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Curtis Park Pool
Description	Renovate the existing outdoor pool
Project Budget Amount	\$1,500,000
Completion Date of Construction Phase	May 2014
Current Projected Completion Date of Project	May 2014
Recent Activity	The Board approved the construction contract award at their July 2, 2013 meeting. Work began on September 9, 2013. Demolition of the pool gutter, plaster, limited areas of the deck and piping and filter room equipment is complete. Installation of new piping from the surge tank to the filter room and distribution lines to the pool is complete. The concrete for new handicapped ramp, grade beam repairs, and new main drains has been poured. The gutter has been installed and grouted. The new pool filters, pumps, and valves have been installed. The Board approved renovation of wading pool on November 19, 2013. The contract change order for wading pool has been issued to the contractor. Contractor has completed demolition of the wading pool and piping and forming for new concrete is complete.



2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Park at Embrey Mill
Description	Rectangular athletic field complex
Project Budget Amount	\$11,780,000
Completion Date of Design Phase	Spring 2014
Current Projected Completion Date of Project	Summer 2015
Recent Activity	<p>This site will be home to a multi-field, rectangular athletic field complex as well as a new indoor recreation facility that will contain a 50 meter x 25 yard swimming pool. The Notice to Proceed for Phase 1, clearing and grading, was issued on May 6. Phase 1 site construction is substantially complete. Punch list items are being addressed. The Board approved installing four synthetic turf fields and two small grass fields under base bid. Other fields will be designed and bid as alternates. Building permit review sets for the concession and restroom buildings were submitted 2/20. The Phase 2 plans are being finalized for resubmission to planning in March. Draft 2nd submission plans have been received by staff and review comments have been provided to the consultant. The request to change the environmental permits from the developer to Stafford County is under review by the Virginia Department of Environmental Quality and the US Army Corps of Engineers. The Corps of Engineers has confirmed the wetlands delineation.</p>



2008 Transportation Bond Referendum Projects Underway

PROJECT	Mountain View Road Safety Improvements Phase I
Description	Safety improvements on Mountain View Road between Joshua Road and Rose Hill Farm Road.
Budget Amount	\$7,550,000
Projected Completion Date	July 2015
Recent Activity	Clearing activities are underway. Comcast has updated its schedule and committed to have its lines relocated by the end of March. Wetland and stream credits were received and the contractor has been released to work on all portions of the project.



PROJECT	Brooke Road Safety Improvements Design
Description	Design of Safety Improvements on Brooke Road Between Eskimo Hill Road and Stagecoach Road
Design Budget Amount	\$6,500,000
Completion Date of Design Phase	March 2014
Projected Completion Date	June 2016
Recent Activities	The Board of the Northern Virginia Conservation Trust has agreed to the project the County has proposed. The County will meet with the Trust to discuss the next steps. The contract engineer (AMT) and staff met with VDOT to discuss comments from VDOT's previous review. Plans will be prepared based on those discussions and resubmitted in the next few weeks. AMT will provide additional information to Verizon to allow it to complete its relocation designs.



2008 Transportation Bond Referendum Projects Underway

PROJECT	Poplar Road Safety Improvements Design Phase II
Description	Design of safety improvements on Poplar Road north between Truslow Road and Kellogg Mill Road.
Design Budget Amount	\$2,100,000
Completion Date of ROW Phase	March 2014
Projected Completion Date	October 2016 (Prior Date - June 2015) Delays due to utility relocation issues and coordination with Poplar Phase I
Recent Activity	Acquisition efforts are under way. The consultant will begin making offers to the property owners in early March, 2014. This project has been delayed due to issues with Verizon and AT&T. AT&T has begun its relocation efforts for phase I and expect to have the conduit in the ground by the end of April, 2014. The fiber optic cable will then be run and spliced. This process is expected to be completed by the end of July, 2014. Verizon will then be able to begin its relocation process, which will extend into the fall. Once the relocation is complete, both projects will be bid simultaneously.
PROJECT	Poplar Road & Mountain View Road Intersection Safety Improvements Design Phase III
Description	Design of safety improvements on Poplar Road at the intersection of Mountain View Road and south of the intersection of Poplar Road
Design Budget Amount	\$1,500,000
Completion Date of Design Phase	May 2014
Projected Completion Date	October 2015
Recent Activity	The acquisition consultant did a preliminary review of the properties affected by the improvements and believes only one will require an appraisal. The rest can be done with a Basic Administrative Review. VDOT completed its Field Inspection plans review on February 28, 2014, and submitted comments. A meeting will be held with VDOT and the consultant to discuss the comments in order to get clarity before making revisions to the plans.



2008 Transportation Bond Referendum Projects Underway

PROJECT	Garrisonville Road Widening
Description	Design and construction of project under the Public Private Transportation Act. The Garrisonville Road improvements are between Onville Road and Eustace Road.
Budget Amount	\$13,765,478
Completion Date of Design Phase	January 2015
Completion Date of ROW Phase	August 2015
Projected Completion Date	June 2017
Recent Activity	Surveying for the Garrisonville Road Widening project has been completed. Plans will be submitted for review next month. Staff is working with Branch Highways to submit a Construction Quality Assurance/Quality Control document acceptable to VDOT encompassing both the Garrisonville and Truslow projects.
PROJECT	Truslow Road Reconstruction
Description	Design and construction of project under the Public Private Transportation Act. The Truslow Road improvements are between Plantation Drive and Berea Church Road.
Budget Amount	\$6,267,056
Completion Date of Design Phase	October 2014
Completion Date of ROW Phase	March 2015
Projected Completion Date	January 2016
Recent Activity	VDOT and the County have completed their review of the public hearing plans for Truslow Road. Rinker Design Associates is in the process of addressing the comments. The public hearing for the Truslow Road Reconstruction project will be held on Wednesday, April 9, 2014, from 5-7 PM at T. Benton Gayle Middle School.



Capital Projects Update

PROJECT	Poplar Road Safety Improvements Phase I
Description	Design of the intersection and road improvements on Poplar Road between U.S. Route 17 and Truslow Road.
Budget Amount	\$2,300,000
Completion Date of Utility Phase	April 2014
Projected Completion Date	New Date - October 2016 (Prior Date – October 2014) Delay due to Utility relocation issues
Recent Activity	This project has been delayed due to numerous issues with Verizon and AT&T. AT&T has begun its relocation efforts for phase I and expects to have the conduit in the ground by the end of April. The fiber optic cable will then be run and spliced. This process is expected to be completed by the end of July. Verizon will then be able to begin its relocation process, which will extend into the fall. Once the relocation is complete, both projects will be bid simultaneously.
PROJECT	Mountain View Road Safety Improvements Phase II - Extension
Description	Design of safety improvements on Mountain View Road between Mountain View High School and Rose Hill Farm Road.
Budget Amount	\$2,650,000
Projected Completion Date	June 2015
Recent Activity	Final plans have been submitted to VDOT for its review.
PROJECT	Courthouse Area Streetscape Improvements
Description	Streetscape improvements along U.S. Route 1 between Hope Road and Stafford Hospital Center Boulevard and Courthouse Road between Red Oak Drive and Stafford Avenue.
Budget Amount	\$2,856,670 (Enhancement Grant funding including 20% match)
Projected Completion Date	July 2014
Recent Activity	The Board of Supervisors, VDOT and Federal Highway Administration has approved a construction contract. A contract has been sent to the contractor for his signature. Once the contract is received, the contractor will be given a notice to proceed for April 15, 2014.



Capital Projects Update

PROJECT	Old Jail - Demolition
Description	Demolition of old jail building, removal of debris and installation of fencing for security shielding.
Projected Budget	\$120,000
Projected Completion Date	March 2014
Recent Activity	Demolition is complete. Underground springs were discovered on the property, which will inhibit the compaction needed for a parking lot. The area will be seeded and used as green space. A fence will be installed to provide security for the Courthouse.

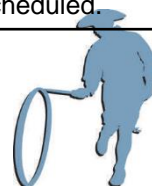


PROJECT	Wayfinding Signs System Phase II
Description	Working with Economic Development to place trailblazer signs throughout the County. Installation of gateway signs is complete.
Budget Amount	Approximately \$296,000 for engineering
Recent Activity	Staff met with organizations which currently have VA Logo signs (brown highway signs) to discuss replacing those signs with the County's Trailblazer signs. All the organizations responded positively.



Capital Projects Update

PROJECT	Indoor Recreation Facility at Embrey Mill
Description	Indoor recreation facility with a 50 meter x 25 yard swimming pool
Project Budget Amount	\$11,025,000
Completion Date of Design Phase	Winter 2014
Current Projected Completion Date of Project	Fall 2015
Recent Activity	At their May 21, 2013, meeting, the Board directed staff to proceed with a facility having three pools to accommodate high level championship swim meets. The Board approved the contract award of the pools to Olympia Swimming Pool Company on November 19. The contract has been signed and the Purchase Order has been issued. Notice to Proceed is holding until the building is ready to proceed. Building plans have been submitted to Planning for review. Revised plans are being resubmitted to address any comments that are received. Bid documents are being prepared. The Board authorized issuing an RFP for operating and maintaining the Indoor Recreation Facility. Three proposals were received February 27, 2014, and are under review by an evaluation committee.
PROJECT	Belmont-Ferry Farm Trail Phase 4
Description	Trail from Pratt Park to Route 3 at the Chatham Bridge
Project Budget Amount	Estimated to be \$390,000
Completion Date of Design Phase	2014
Current Projected Completion Date of Project	2016
Recent Activity	Design of the street crossing at Belmont end of trail has been reviewed by VDOT. Consultant has prepared responses and a modified design to the address the VDOT comments. A raised crosswalk will be provided on Washington Street as a traffic calming measure. The east end of the trail will continue the trail under the bridge and connect to the bridge sidewalk on the southeast side as the terminus of Phase 4. Survey for the trail is complete. Archaeological shovel tests for the portion west of the Rte. 3 bridge have been performed with no artifacts found. The locations for soil borings have been staked, which will begin in March, 2014. Comments have been received from VDOT on the 30% complete plans. A meeting with VDOT to discuss the comments is being scheduled.



Capital Projects Update

PROJECT	Woodstream Trail to Smith Lake Park
Description	Design the trail from the Woodstream Community to Smith Lake Park
Project Budget Amount	\$85,000
Completion Date of Design Phase	Spring 2014
Current Projected Completion Date of Project	TBD
Recent Activity	The Purchase Order and Notice to Proceed with design were issued August 12, 2013. Topographic survey is complete. Wetland delineation has been preliminarily approved by the US Army Corps of Engineers. The Perennial Flow Determination and Critical Resource Protection Area Determination findings were approved by Planning on November 18, 2013. Staff has met consultants in the field to review the bridge locations. The trail alignment has been walked and the alignment is being fine tuned to avoid desirable trees. Geotechnical engineering work can get started.
PROJECT	350th Celebration Stage at Pratt Park
Description	Design and construct a covered amphitheater stage structure for a variety of uses
Project Budget Amount	\$163,106
Completion Date of Design Phase	April 2014
Current Projected Completion Date of Project	June 2014
Recent Activity	Board approved funding on November 19, 2013. Purchase Order and Notice to Proceed with design of site plan have been issued and a preliminary layout has been received and final location of stage has been provided to engineer. Purchase Order for the stage structure and erection under a National Joint Purchasing Alliance contract has been sent to the vendor and the fabrication has been scheduled. A Minor Site Plan wavier has been received. Building Permit drawings are expected from the manufacturer at any time.



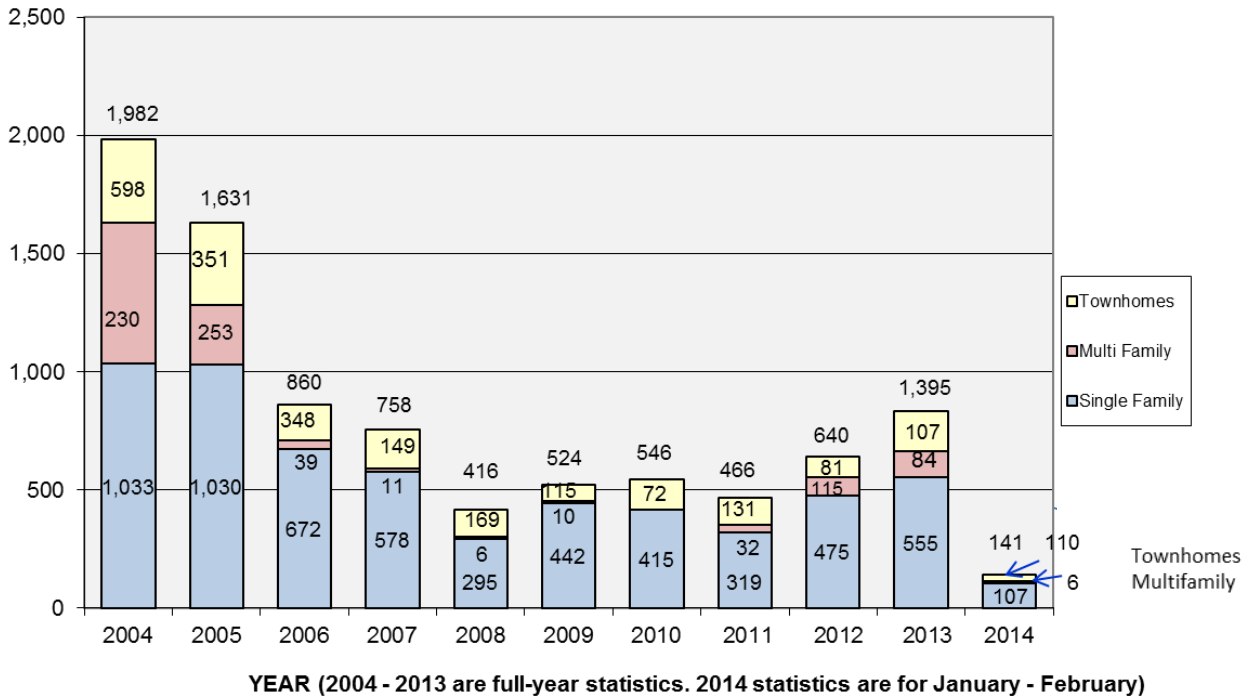
PERMIT ACTIVITY REPORT

February 2014

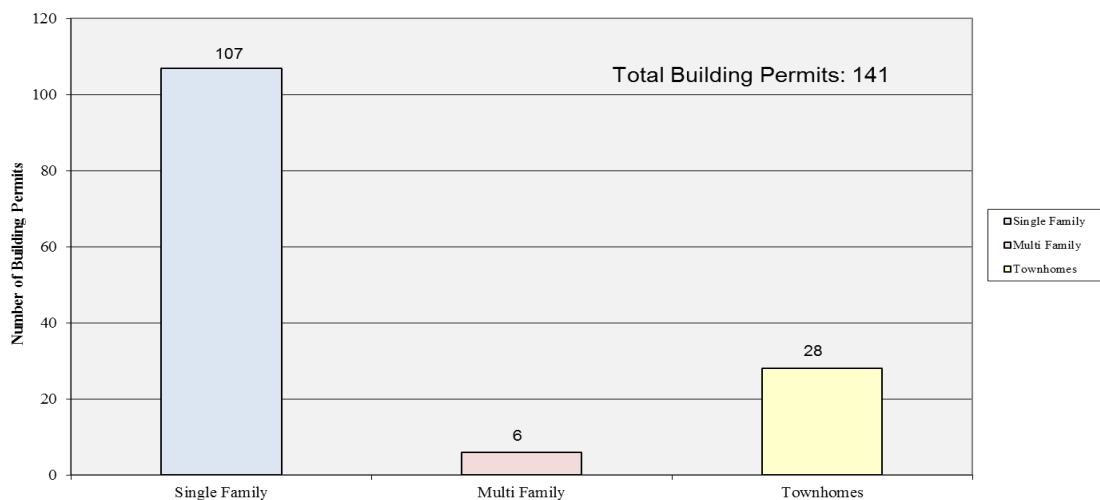
PERMIT ACTIVITY	Month			Year-to-Date		
	February 2014	February 2013	Percent Change	YTD 1/1/2014-2/28/2014	Previous YTD 1/1/2013-2/28/2013	Percent Change
PERMITS ISSUED	275	270	2	545	568	(4)
CONSTRUCTION VALUE	\$19,336,365	\$25,083,426	(30)	\$44,419,791	\$51,902,533	(17)
FEES	\$154,821	\$142,795	8	\$297,616	\$372,803	(25)
NEW CONSTRUCTION						
RESIDENTIAL						
SINGLE-FAMILY DWELLINGS (Houses, Townhouses, Duplexes)	64	57	11	121	128	(6)
MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	0	8	0	8	14	(75)
TOTAL HOUSING UNITS	64	65	1	129	142	(10)
CONSTRUCTION VALUE	\$15,320,835	\$15,178,307	1	\$30,499,142	\$33,452,370	(10)
COMMERCIAL						
COMMERCIAL	1	2	(100)	3	3	0
CONSTRUCTION VALUE	\$450,000	\$4,482,093	(896)	\$4,932,093	\$6,982,093	(42)
ADDITIONS/ALTERATIONS						
RESIDENTIAL	142	140	1	282	315	(12)
COMMERCIAL	61	68	(11)	129	126	2
CONSTRUCTION VALUE	\$3,565,530	\$5,423,026	(52)	\$8,988,566	\$18,095,648	(101)
CERTIFICATES OF OCCUPANCY						
NEW SINGLE-FAMILY DWELLINGS (Houses, Townhouses, Duplexes)	45	40	11	85	55	35
NEW MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	9	0	100	9	2	78
NEW COMMERCIAL	3	0	100	3	1	67
COMMERCIAL CHANGE	27	7	74	34	31	9



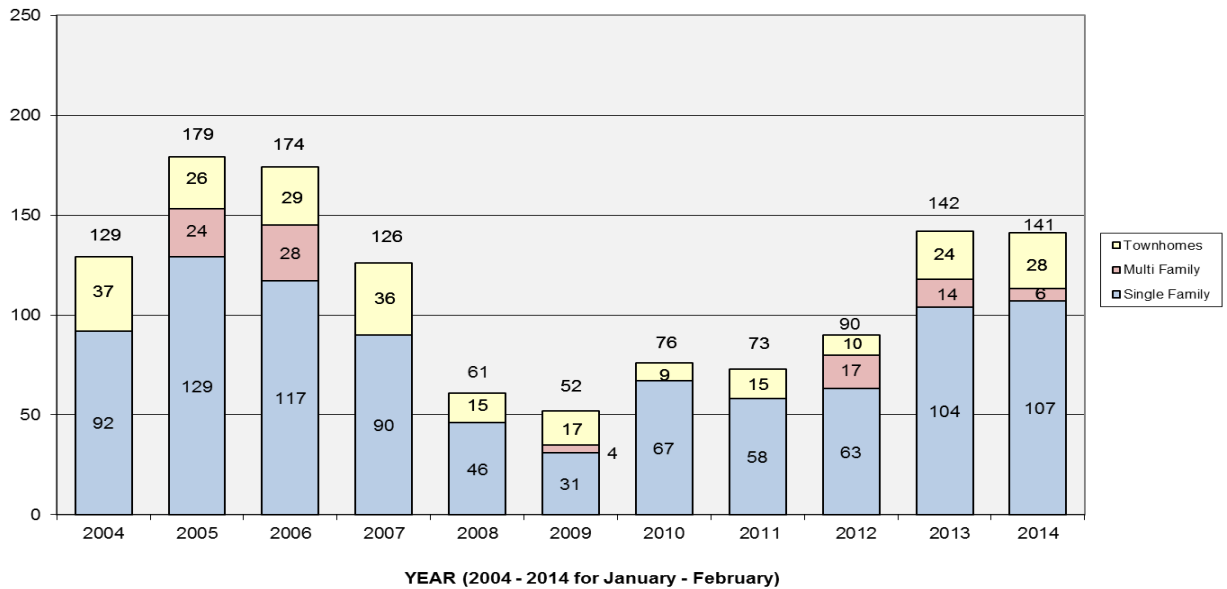
HISTORY OF BUILDING PERMITS ISSUED 2004 - 2014 Full - Year Statistics



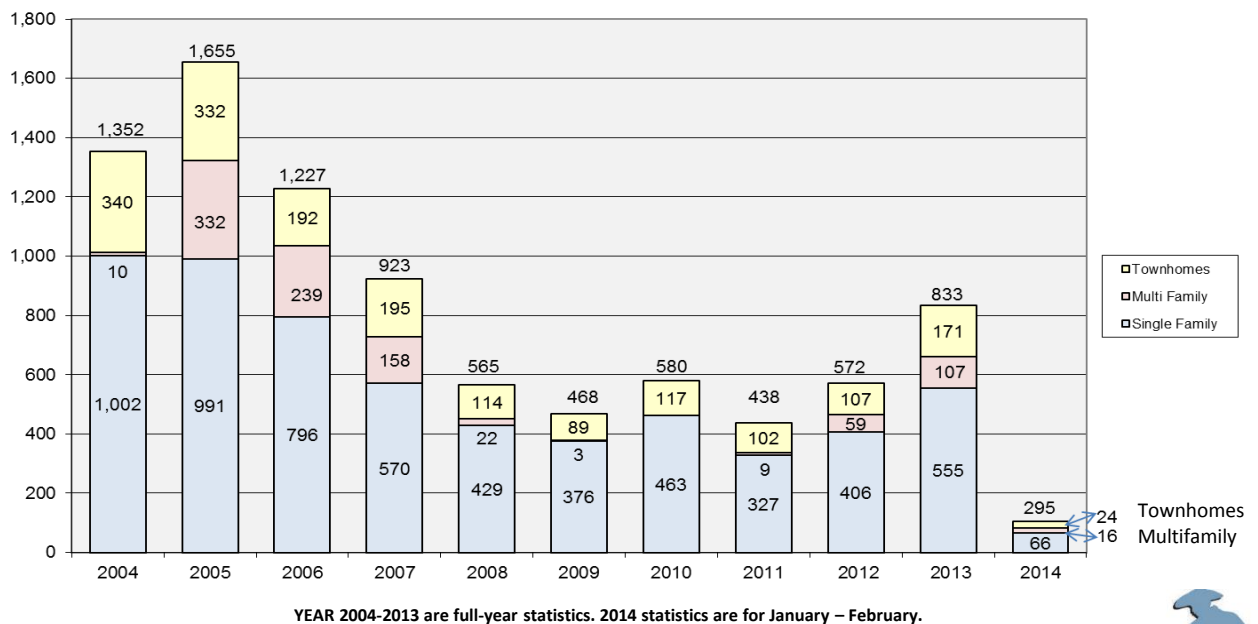
BUILDING PERMITS ISSUED THROUGH February 2014



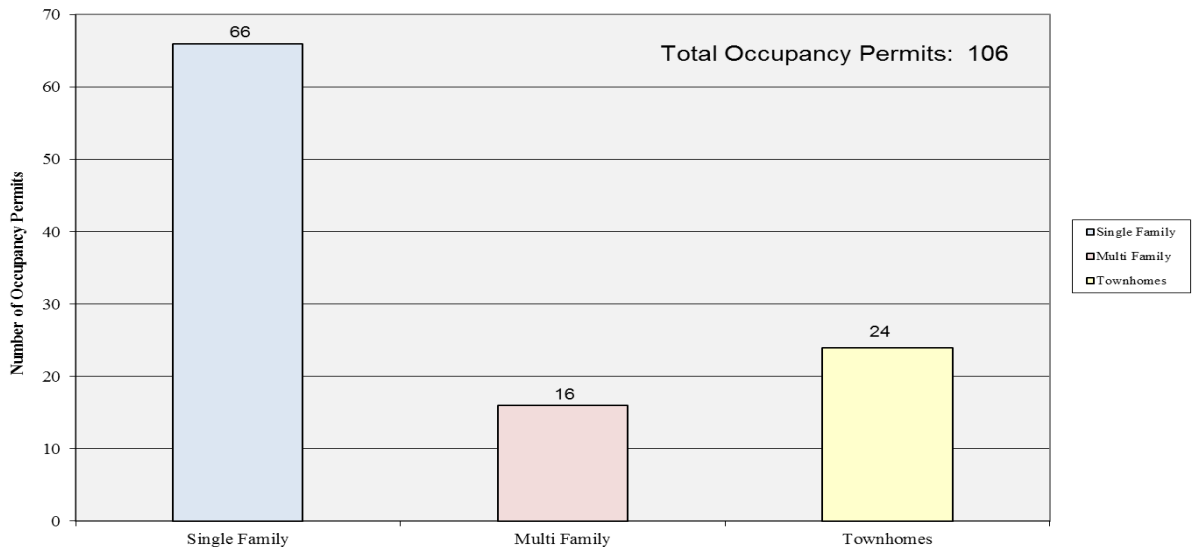
HISTORY OF BUILDING PERMITS ISSUED 2004 - 2014 January - February Each Year



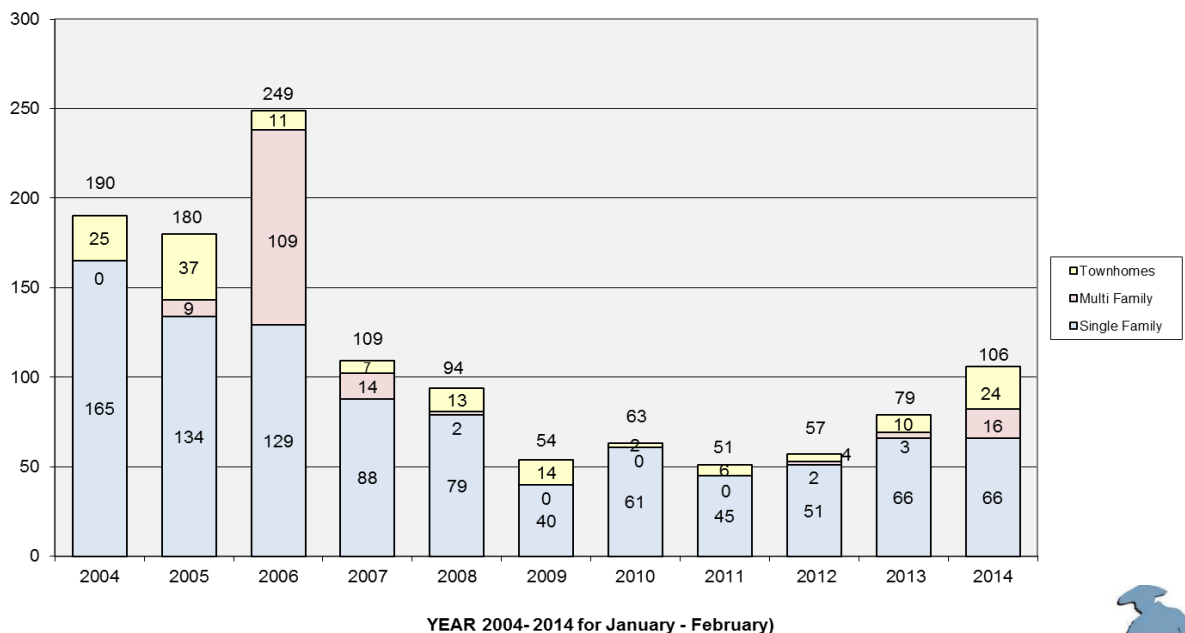
HISTORY OF OCCUPANCY PERMITS ISSUED 2004 - 2014 Full - Year Statistics



OCCUPANCY PERMITS ISSUED THROUGH February 2014



HISTORY OF OCCUPANCY PERMITS ISSUED 2004 - 2014 January - February



Planning and Zoning Update

PLANNING AND ZONING SUBMITTALS AND APPROVALS FEBRUARY 2014

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
Donnelly Property	Consolidation plat of 2 parcels with storm drainage and waterline easement dedications zoned M1 on 4.62 acres	2/24	Hartwood
Embrey Mill Sec 3	Final plat creating 121 single family residential lots zoned PD2 on 50.07 acres	2/24	Hartwood
Aquia Harbour Sec 3	Consolidation plat of 3 single family residential lots zoned R1 on 1.4 acres	2/24	Aquia
Celebrate VA No Ret Sec 5B	Technical change for the overall Celebrate VA to revise boundary lines in sec 5B to conform to the revision zoned R1 on 47.02 acres	2/24	Hartwood
Embrey Mill Sec 1	Boundary line adjustment of 6 single family residential lots zoned PD2	2/21	Hartwood
The Glens Sec 10	Technical change to revise the name to 'Augustine at The Glens' zoned A1 on 37.06 acres	2/21	Rock Hill
Belman	Boundary line adjustment of 2 nonresidential lots zoned B1 on 2.68 acres	2/21	George Washington
Westgate at Stafford Courthouse	Final plat creating 51 single family residential lots zoned R2 on 24.33 acres	2/14	Garrisonville
Beach, Lloyd	Boundary line adjustment of 2 single family residential lots zoned A1 on 7.35 acres	2/10	Hartwood
Lake View Estates	Final subdivision plat creating 22 single family residential lots zoned A1 on 76.98 acres	2/10	Hartwood
Aquia Episcopal Church	Boundary line adjustment of 2 parcels zoned R1 on 35.0 acres	2/7	Aquia
Jones, Annette	Consolidation plat of 2 single family residential lots zoned A1 on 20.83 acres	2/3	Hartwood
Approvals			
Pattie-Edwards	Minor plat creating 2 single family residential lots zoned A2 on 9.01 acres	2/26	Aquia
Wood Landing	Revision to a final plat for 25 single family residential lots correcting outer boundary lines zoned A1 on 111.22 acres	2/18	George Washington
Westlake	Technical change to approved preliminary subdivision; remove roundabout at Vulcan access easement & replace w/extended turn lanes zoned R1/R2 on 466.46 ac	2/12	Hartwood
Hills of Aquia Sec 7	Final subdivision plat creating 30 single family residential lots zoned R1 on 27.14 acres	2/12	Aquia
Southgate Sec 1B	Boundary line adjustment of 2 single family residential lots zoned R1 on 40.74 acres	2/10	Hartwood
Colonial Forge Woodcutters Road PH 2A	Consolidation plat of 2 single family residential lots, dedicating control monument and easements zoned A1 and R3 on 66.96 acres	2/10	Hartwood



Planning and Zoning Update

SITE PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
AG Wright MS	Infrastructure plan to widen roadway, add parking, replace asphalt trail, replace concrete dumpster enclosure and repair play area zoned R1 on 3.6 acres	2/24	Rock Hill
Dominion VA Power	Major site plan to construct 2 office/warehouse buildings totaling 8,800 sq. ft. zoned M1 on 4.7 acres	2/18	George Washington
OTHER			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
Whitson Woods	Waiver request for exceptions to stormwater management and quantity control for 55 townhome lots zoned R3 on 17.6 acres	Submitted Approved 2/26	Garrisonville
Church, Mac/Jennifer	Administrative waiver to encroach into the CRPA for an addition and deck in Aquia Harbour zoned R1	Submitted Approved 2/24	Aquia
Hills of Aquia	Zoning site as-built showing trail amenities zoned R1 cluster on 202.22 acres	Submitted 2/10 & Approved 2/21	Aquia
Stafford Regional Airport Terminal	As-built site plan for the 9,977 sq. ft. airport terminal with parking and utility connections zoned M1 on 538.22 acres	Approved 2/21	Hartwood
Reserve at Woodstock Lane	Perennial flow determination for 19 acres zoned B2	Submitted 2/3 & Approved 2/20	Griffis-Widewater
Shelton Knolls	Perennial flow determination associated with a reclassification zoned A1 on 47.7 acres	Approved 2/20	Rock Hill
Brooke Road Cemetery	Perennial flow determination on 47-39L zoned A1 on 89.36 acres	Approved 2/20	Aquia
Hermitage Meadows	Perennial flow determination for the subdivision zoned A1 on 43.18 acres	Approved 2/20	Hartwood
Beach Property	Perennial flow determination for the property zoned A1 on 22.4 acres	Approved 2/20	Hartwood
Woodstream Trail	Perennial flow determination for the construction of a recreational trail zoned A1 on 7.5 acres	Approved 2/20	Griffis-Widewater
Gordon Green Terrace	Certificate of appropriateness for the addition of storm windows located at 100 Carter Street zoned R1	Submitted 2/14	Falmouth & Falmouth Historic Resource Overlay
Glens Sec 4, 5, 8A	Waiver from Sec 22-156, Subdivision Ordinance to increase the block length by 464.29 feet zoned A1 on 210.77 acres	Approved 2/12	Rock Hill
Kinder Morgan Pipeline Repair	Wetlands 404 Nationwide permit for pipeline construction in a tributary to Aquia Creek on 193 acres	Submitted Approved 2/12	Aquia



Planning and Zoning Update

OTHER(cont)			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
Route 1-Telegraph Rd intersection	Wetlands pre-construction notification (PCN) under NWP-23 for linear transportation projects regarding impacts to non-tidal wetlands associated with improvements	Submitted Approved 2/11	Griffis-Widewater
Quantico Corp Ctr H2-Marriott	As-built site plan for a 57,433 sq. ft. 4 story hotel zoned B2 on 2.7 acres	Approved 2/6	Griffis-Widewater
Mt. Ringgold Farm	Infrastructure plan extending sewer lines to 4 single family residential lots with offsite easements zoned R1	Approved 2/6	George Washington
Cavin Property	Perennial flow determination for 71 single family residential lots zoned A1 on 296 acres	Submitted 2/5	Griffis-Widewater
Albion Community Drainfield	Subdivision Ordinance Waiver to the Board of Supervisors to allow a community drainfield for a proposed cluster subdivision of 49 single family residential lots per Code Sec 22-118 zoned A1 on 166.27 acres	Approved 2/4	George Washington
Pentecostal Church	Certificate of appropriateness for the replacement of exterior siding on 0.2 acres	Submitted 2/4	Falmouth & Falmouth Historic Resource Overlay
REZONINGS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
Shelton Knolls	Reclassification from A1 to R1 on 47.74 acres for residential cluster subdivision	Approved 2/18	Garrisonville
CONDITIONAL USE PERMITS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
Shelton Knolls	Conditional use permit for a cluster subdivision with a maximum density of 2.25 dwelling units per acre zoned R1 on 47.74 acres	Approved 2/18	Garrisonville
Anderson Propane at Hilldrup	Conditional use permit to allow propane distribution zoned M1 on 0.165 acres	Submitted 2/3	Griffis-Widewater
ORDINANCES			
ITEM	DESCRIPTION	ACTION	
Referrals		0	



Planning and Zoning Update

LOT GRADING PLANS			
ITEM (Subdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
Wood Landing Estates	1 single family residential lot	2/4	George Washington
Hills of Aquia, Sec. 5	1 single family residential lot	2/4	Aquia
West Hampton Village	2 single family residential lots	2/4 & 2/10	Griffis-Widewater
Brentsmill, Sec. 3	1 single family residential lot	2/5	Aquia
Stafford Lakes Village Sec 12C	1 single family residential lot	2/5	Hartwood
Colonial Forge, Sec. 1D	2 single family residential lots	2/5	Hartwood
Southgate, Sec. 1B	1 single family residential lot	2/6	Falmouth
Colonial Forge, Sec 6B	7 single family residential lots	2/6	Hartwood
Leeland Station, Sec 5B	3 single family residential lots	2/10	Falmouth
Stafford Lakes Village Sec 12C	2 single family residential lots	2/10	Hartwood
Stafford Lakes Village Sec 14B	1 single family residential lot	2/10	Hartwood
Embrey Mill, Sec. 2	12 single family residential lots	2/10 & 2/14	Garrisonville
River Creek, Sec. 1	1 single family residential lot	2/11	George Washington
L.M. Williams Subdivision	1 single family residential lot	2/11	Falmouth
TM 46-77N	1 single family residential lot	2/12	Falmouth
TM 17C-19	1 single family residential lot	2/12	Hartwood
Poplar Estates, Sec. 2	1 single family residential lot	2/12	Hartwood
The Glens, Sec. 4	1 single family residential lot	2/12	Rock Hill
Stafford Lakes Village Sec 12C	2 single family residential lots	2/18	Hartwood
Brentsmill, Sec. 3	1 single family residential lot	2/20	Aquia
West Hampton Village	1 single family residential lot	2/20	Griffis-Widewater
Embrey Mill, Sec. 2	2 single family residential lots	2/20	Garrisonville
Embrey Mill, Sec. 1	2 single family residential lots	2/20	Garrisonville
Poplar Estates, Sec. 1	2 single family residential lots	2/20	Hartwood
The Glens, Sec. 3	1 single family residential lot	2/20	Rock Hill
Butler Estates	1 single family residential lot	2/21	Rock Hill
Celebrate Virginia No Sec 3B1	1 single family residential lot	2/24	Hartwood
Celebrate Virginia No Sec 3B2	1 single family residential lot	2/24	Hartwood
Celebrate Virginia No Sec 3A1	1 single family residential lot	2/24	Hartwood
Colonial Forge, Sec. 6C	7 single family residential lots	2/25	Hartwood
The Preserve at Indian Point	1 single family residential lot	2/24	Aquia
Embrey Mills, Sec. 1	2 single family residential lots	2/26	Garrisonville
Grouse Pointe, Sec. 2	1 single family residential lot	2/26	Hartwood
Seasons Landing, Sec. 4	1 single family residential lot	2/26	Aquia
Ambrose Estates	1 single family residential lot	2/27	Hartwood
Woodlawn, Sec. 1	1 single family residential lot	2/27	Falmouth
Southgate, Sec. 1B	1 single family residential lot	2/27	Falmouth
Total	70 single family residential lot grading plans		



Planning and Zoning Update

ZONING			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Zoning Inspections			
Conducted	11		Various
Cited	10		Various
Other	8		Various
Zoning Permits			
Commercial New	7		Various
Commercial Change	16		Various
Residential New	84		Various
Residential Change	58		Various
Signs	5		Various
Daycare	1		Various
Home Occupancy/Home Business	11		Various
Temporary Structure	0		Various
Demo	3		Various
Retaining Walls	4		Various
Zoning Verifications	1		Various
Zoning Determinations	0		
Zoning BZA	2		
Aquia Creek/Internet Gunshow Firearm Sales	Special Exception per Code, Section 28-35, Table 3.1 "District Uses & Standards", A-1, Agricultural, to allow firearm sales as a Rural Home Business on Assessor's Parcel 40-46B, zoned A-1	Approved 2/25/14	Aquia
Budget Truck Rental	Appeal of Code, Sec. 28-35, Table 3.1, "District Uses & Standards", regarding Motor Vehicle Rental, zoned B3.	Submitted 2/7/14	Aquia
Melendez Appeal	Appeal of Code, Sec. 28-35, Table 3.1, "District Uses & Standards" regarding a recreational vehicle, two enclosed utility trailers, portable storage building, shed and shooting on an undeveloped property, zoned A1.	Submitted 2/3/14	Rock Hill



Rappahannock Regional Landfill

February 2014 Totals of Road-Side Trash Pick-Up	
Date	Weight (pounds)
Week of February 3	10,220
Week of February 10	5880
Week of February 17	7760
Week of February 24	12,620
TOTAL	36,480

**Work is backed by scale tickets.
Total includes signage pickup.**



- Our monthly statistical report is attached here for your review. Items to bring to your attention:
- There was a 15% decrease in emergency call volume in for February compared to January; however compared to February of 2013, there was an increase of 16%.
- Our goal of 8 minutes or less 90% of the time continues to challenge us; our percentage increased to 67% in February compared to 65% in January.
- Our transports remained consistent with 44% to Stafford Hospital and 54% to Mary Washington Hospital.
- February was another busy month for Fire and Rescue aside from emergency calls. During the month, we logged:
 - Training Hours – 1755
 - Pre-Plans of Businesses/Buildings 12 Pre-Plans
 - Public Education Sessions/Students 113 Students in several sessions
 - Community Outreach Sessions – 52 Sessions
 - Special Project Hours – 223 Hours



Monthly Call Summary

Total CALLS	1554
Emergency Medical Calls	706
Fire Marshal Office Calls	472
Fire Calls	149
Vehicle Accident Calls	137
Service Calls	80
Other	7
Rescue Calls	3

Non-Emergency Activity	
Training Hours	1755 Hrs
Pre-Plans of Business / Buildings	12 Bldgs 52 Hrs
Public Education Hours/ Students	23.5 Hrs 113 Students
Community Outreach Sessions	52 Sessions
Special Project Hours	223 Hrs

Patient Contacts	
Dead at Scene	6
Patient Refusals	115
Transferred to another Unit/POV	1
Transports	557
Total	679

Transports		
Mary Washington Hospital	303	54%
Stafford Hospital	247	44%
Spotsylvania Regional Medical Center	5	1%
Sentara Hospital	2	0%
Total	557	

Return of Spontaneous Circulation (ROSC)	2
--	---

Helicopter Transports	0
-----------------------	---

Fire Marshal Activity	Feb 14	FY YTD
Fire Marshal Office Response	13	191
Inspections	245	2475
Plan Reviews	28	338
Fire Investigations	4	37



	Feb 14	Jan 13	Feb 13
Responding Emergency Calls	1029	1211	882
Calls in excess of eight minutes	335	421	242
Response percentage under eight minutes	67%	65%	72%

Goal: 90% of calls responded to in under eight minutes.

Calls 8 Mins or Less by First Due				
First Due	Feb-14	Jan-14	Feb-13	Goal
Zone 1 - Falmouth	64%	65%	77%	90%
Zone 2 - Stafford	71%	62%	86%	90%
Zone 3 - Widewater	0%	33%	0%	90%
Zone 4 - Mt. View	58%	60%	88%	90%
Zone 5 - Brooke	50%	42%	63%	90%
Zone 6 - Hartwood	37%	46%	60%	90%
Zone 7 - White Oak	50%	51%	36%	90%
Zone 8 - Rockhill	40%	28%	32%	90%
Zone 9 - Aquia	70%	70%	83%	90%
Zone 10 - Potomac Hills	89%	75%	80%	90%
Zone 12 - Berea	68%	69%	71%	90%
Zone 14 - North Stafford	72%	68%	79%	90%

**Zones reflect Fire and EMS calls combined.*



Co1 Falmouth

Unit	Staffing %
Engine 1	97%
Medic 11	100%
Medic 11B	2%
Ambulance 11	0%
Rescue Squad 1	22%
Rescue Squad 1 Cross Staffed	65%

Co2 Stafford

Unit	Staffing %
Rescue Engine 2	48%
Engine 2	16%
Medic 2	100%
Truck 2	9%
Truck 2 Cross Staffed	46%

Co3 Widewater

Unit	Staffing %
Engine 3	15%
Medic 3	0%
Ambulance 3	1%

Co4 Mountain View

Unit	Staffing %
Engine 4	100%
Medic 4	0%
Tower Ladder 4	11%
Tower Ladder 4 Cross Staffed	95%

Co5 Brooke

Unit	Staffing %
Engine 5	6%
Rescue Squad 5	0%
Rescue squad 5 Cross Staffed	0%
Medic 5	100%
Medic 5B	0%
Ambulance 5	1%

Co6 Hartwood

Unit	Staffing %
Engine 6	29%
Medic 6	100%
Medic 6B	0%
Ambulance 6	0%

Co7 White Oak

Unit	Staffing %
Rescue Engine 7	13%
Engine 7	

Co8 Rockhill

Unit	Staffing %
Engine 8	56%

Co9 Aquia

Unit	Staffing %
Engine 9	100%
Medic 9	24%
Ambulance 9	10%

Co10 Potomac Hills

Unit	Staffing %
Engine 10	30%
Rescue Squad 10	7%
Rescue Squad 10 Cross Staffed	10%
Tower Ladder 10	0%
Tower Ladder 10 Cross Staffed	0%
Medic 10	100%
Medic 10B	0%
Ambulance 10	0%
Battalion Chief 2	9%

Co12 Berea

Unit	Staffing %
Quint 12/Engine 12	100%
Ambulance 12 (*Staffed with Co Vol)	13%

Co14 North Stafford

Unit	Staffing %
Rescue Engine 14	100%

EMS1 Stafford

Unit	Staffing %
Medic 1	3%
Ambulance 1	14%

EMS4 Mountain View

Unit	Staffing %
Medic 4B	0%
Ambulance 4	13%

EMS7 White Oak

Unit	Staffing %
Medic 7	100%
Medic 7B	
Ambulance 7	5%

EMS8 Rockhill

Unit	Staffing %
Medic 8	24%
Ambulance 8	5%

Legend

Career Units





This report summarizes the activities of the Stafford Sheriff's Office through February 2014. The charts compare data year-to-date through February 2014 vs. year-to-date through February 2013. Below are highlights.

Crime Distribution

Crime	2014	2013	% Change
Property Crime	49.3%	55.2%	-6.0%
Narcotics Violations	17.3%	20.1%	-2.7%
Fraud Crimes	26.1%	18.9%	7.2%
Crimes Against Persons	7.3%	5.8%	1.5%

The above is a summary for all the crimes reported, YTD

Major Crimes Summary

Crime	2014	2013	% Change
All Reported Crimes	1,686	1,780	-5.3%
Major Crimes	686	668	2.7%
% of All Reported Crimes That are Major Crimes	40.7%	37.5%	3.2%

Crimes Against Persons

Crime	2014	2013	% Change
Kidnapping/Abduction	3	1	200.0%
Robbery	7	4	75.0%
Homicide	1	0	100%
Rape	4	5	-20.0%
Aggravated Assault	20	15	33.3%



Below is a summary of how the categories compared year-to-year through February 2014 vs. year-to-date through February 2013

Crimes Against Property

Crime	2014	2013	% Change
Motor Vehicle Theft	15	18	-16.7%
Burglary	29	21	38.1%
Larceny	294	330	-10.9%
Fraud/Financial	179	126	42.1%

Misc

Activity	2014	2013	Change
Crime Rate per 100 Residents	0.76	0.77	-0.01
Concealed Weapons Permits and Federal Licenses	438	952	-54.0%
Criminal Arrest	871	996	-12.6%
DUI Arrests	44	66	-33.3%
Citations	1,643	1,497	9.8%
Deputies Assaulted	4	3	33.3%
Calls for Service	11,431	11,779	-3.0%



Below is a summary of how the categories compared year-to-year through February 2014 vs. year-to-date through February 2013

Animal Control

Activity	2014	2013	% Change
Dogs Picked Up	99	98	1.0%
Dogs Turned In	57	84	-32.1%
Dog Adoptions	45	64	-29.7%
Cats Turned In	64	85	-24.7%
Cat Adoptions	34	27	25.9%
Dogs Euthanized	30	36	-16.7%
Cats Euthanized	35	59	-40.7%

Courts

Activity	2014	2013	% Change
Evictions	139	118	17.8%
Out-of-State Prisoner Extraditions	23	17	35.3%

Communications

Activity	2014	2013	% Change
ECC Call Volume	42,420	46,913	-9.6%
Total Law Enforcement CAD Incidents Processed	22,112	22,683	-2.5%
Total Fire and Rescue CAD Incidents Processed	3,051	3,279	-7.0%
ECC Auxiliary/Support CAD Events - Utility	435	359	21.2%
ECC Auxiliary/Support CAD Events - Animal Control	423	387	9.3%
ECC Auxiliary/Support CAD Events - Control Burns	390	608	-35.9%



February 2014			
Fund	Full-Time Funded Positions	Vacancies	Vacancy Rate
General Government Public Safety	357	9	2.5%
General Government Non Public Safety	331	19	5.7%
General Government Total	688	28	4.1%
Utilities	139	2	1.4%
Capital Projects Fund	3	0	0.0%
Total	830	30	3.6%

Turnover Rate					
	2014	2013		2014	2013
January	1.6%	0.1%	July		0.7%
February	0.6%	0.4%	August		0.4%
March		0.5%	September		0.7%
April		1.0%	October		0.6%
May		0.9%	November		0.5%
June		0.5%	December		0.7%

The turnover rate measures the number of separations during a month. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies as a result of the employee turnover.



Human Services

	FEBRUARY 2014	FEBRUARY 2013	% CHANGE
Number of Child Protective Services (CPS) Complaints Investigated	37	37	0.0%
Number of Children in Foster Care	55	53	3.8%
Number of Children Receiving Child Day Care Assistance	413	314	31.5%
Private Day School Placements	54	60	-10.0%
Public Day School Placements	30	27	11.1%
Residential Placements Excluding Foster Care Children	13	15	-13.3%
Residential Placements Total	18	22	-18.2%
Number of Families Served by Family Assessment and Planning Team	12	16	-25.0%
Number of Active/Ongoing Public Assistance	9,884	9,971	-0.9%
Number of New Applications for Public Assistance	714	723	-1.2%
Number of Food Stamp Households Served	3,995	4,068	-1.8%
Value of Food Stamp Benefits Issued	\$1,198,278.00	\$1,326,728.00	-9.7%



The February Utilities Operations Report follows:


1. Both water treatment facilities and both wastewater treatment facilities met all permit limits and Health Department requirements for the month.
2. Both reservoirs are currently full. Average water sales for February totaled 7.48 million gallons per day (mgd) – a 0.9% increase over sales in February 2013. During the same period, the number of active accounts increased by 2.2% to 33,666.
3. Remaining Water and Wastewater Treatment Capacity:

➤ Smith Lake WTF:	5,188 EDUs
➤ Abel Lake WTF:	<u>1,008</u> EDUs
	6,196 EDUs
➤ Aquia WWTF:	12,912 EDUs
➤ Little Falls Run WWTF:	<u>12,626</u> EDUs
	25,538 EDUs



PROJECT	Rocky Pen Run Water Treatment Facility
Description	Design and construction of a 10 million gallons per day (mgd) water treatment facility utilizing membranes expandable to 25 mgd with incremental addition of more membranes and membrane infrastructure
Project Budget Amount	\$26M
Completion Date of Design Phase	May 2011
Current Projected Completion Date of Project	March 2014 Contract Completion Date – Projected Completion Date is September 2014
Recent Activity	Site infrastructure, under-slab work, and foundation construction are complete. Construction of finished water storage tank is complete. Concrete clarifiers construction is nearly complete as well as most of the concrete structures. All structural slabs have been placed. Building envelope is nearly complete. Mechanical/Electrical/Instrumentation has begun.



PROJECT	Rocky Pen Run Dam & Reservoir
Description	New dam to create a 521-acre, 5.54 billion gallon reservoir. Involves placement of approximately 900,000 cubic yards of select material and construction of a concrete emergency spillway and a pump station to provide water to the new water treatment facility.
Project Budget Amount	\$47M
Completion Date of Design Phase	August 2011
Current Projected Completion Date of Project	Fall/Winter 2013
Recent Activity	<p>Dam: Embankment is complete. Spillway is complete. Pump station construction is approximately 99% complete. Reservoir clearing contract work is complete. Conditional Impoundment Permit Acquired.</p> <p>Rocky Run Road: Construction for roadway termini underway.</p>
	



PROJECT	Falls Run Sewer Interceptor Replacement (Phase 1)
Description	13,000 feet of 42", 36", 30", 15", and 8" gravity sewer from the Falls Run Pump Station to the west side of I-95. Includes installation of 400 linear feet of steel casing under I-95, installation of 67 new precast manholes, and a new grinder vault at the pump station.
Project Budget Amount	\$6,798,000
Completion Date of Design Phase	June 2012
Current Projected Completion Date of Project	April 2014
Recent Activity	Flows have been switched over to the new sewer lines. The new grinder vault for the Falls Run Pump Station is complete and is processing flows. The new odor control unit has been placed and connections are being made between the grinder vault, pump station, and odor control unit. The temporary connection across I-95 is now complete and carrying flows. Design work has begun on a long-term solution for the I-95 sewer crossing.
PROJECT	Falls Run Pump Station Odor Control System
Description	Installation of biological gas-phase odor control system, piping, electrical, and instrumentation upgrades needed to eliminate chronic odor issues in the Falmouth Bottom area associated with the pump station
Project Budget Amount	\$712,000
Completion Date of Design Phase	June 2012
Current Projected Completion Date of Project	April 2014
Recent Activity	The new pad for the odor control unit has been poured and the unit is being wired and connected to the sewage pump station wet well and new grinder vault. The unit will be operational shortly.



PROJECT	Celebrate Virginia Water Tank
Description	Construction of a one million gallon elevated water tank on Greenbank Road in Celebrate Virginia near Banks Ford Parkway to replace the existing Berea Tank at Dominion Virginia Power.
Project Budget Amount	\$2.5M
Completion Date of Design Phase	July 2011
Current Projected Completion Date of Project	2014
Recent Activity	Utilities is in the process of acquiring a permanent easement on the property. Easement documents are being finalized. Construction should begin spring 2014.
PROJECT	Austin Run Sanitary Sewer & Pump Station Replacement
Description	The existing pump station is over capacity and has experienced several overflows over the past five years. The equipment in the pump station is antiquated and in disrepair. The pump station is scheduled to be replaced with a state of the art screw pump system with all the appropriate piping to position the pump station adjacent to Aqua Wastewater Treatment Facility. The close proximity of the pump station to the wastewater facility will save the county a considerable amount of energy and money.
Project Budget Amount	\$5.2M
Completion Date of Design Phase	Fall 2013
Current Projected Completion Date of Project	Fall/Winter 2015
Recent Activity	A preconstruction meeting was held on January 14, 2014. Notice to proceed has been issued. Mobilization and construction trailer setup is complete. A separate preconstruction meeting for the gravity sewer work is scheduled for March 20, 2014.



PROJECT	Route 1 North Sewer Line
Description	Approximately 4,400 feet of 18-inch gravity sewer along and parallel to Route 1 will replace deteriorated gravity sewer and provide additional capacity to move wastewater from the northern part of the county toward the Aquia Creek PS at Route 1 and Telegraph Road.
Project Budget Amount	\$4.15M
Completion Date of Design Phase	To Be Determined
Current Projected Completion Date of Project	2015
Recent Activity	Environmental survey work is complete and under review. A new permit from the Corps of Engineers is pending. Easements need to be acquired for the readjustment to the alignment. Revised sewer modeling will be done to verify the size of the sewer pipe.
PROJECT	North Stafford Industrial Park Pump Station Replacement
Description	Replacement of existing pump station due to deterioration and revised operational requirements. Currently pumps through the force main along Route 1 to the Courthouse area. New station will pump into the Upper Accokeek sewer shed, which will reduce energy consumption and free up capacity in the Route 1 force main. Will include 1,729 feet of 6-inch force main from the pump station to connect with the existing force main from the Upper Accokeek Pump Station. A temporary force main connection will allow the existing station to pump to Upper Accokeek during construction of the new station.
Project Budget Amount	\$750,000
Completion Date of Design Phase	December 2011
Current Projected Completion Date of Project	December 2013
Recent Activity	The new station is now operational and substantial completion has been achieved. Final completion of the project is pending grass establishment, as-built drawings approval, and approvals of operation and maintenance manuals.



UTILITIES ENTERPRISE FUND

February 2014

	Current Month	Fiscal Year To Date		% Change	FY 14 Budget
		FY 14	FY 13		

A. No. of Active Accounts:	33,666	33,666	32,950	2.2%	33,608
-----------------------------------	--------	--------	--------	------	--------

B. Availability Applications:

1. Water - Total	56	517	391	32%	---
Paid *	44	497	389	28%	---
Paid EDUs **	44.0	546.0	394.5	38%	500
Revenue	\$300,500	\$3,767,313	\$2,749,413	37%	\$3,450,000
2. Sewer - Total	53	476	365	30%	---
Paid *	42	471	388	21%	---
Paid EDUs **	42.0	513.0	404.5	27%	500
Revenue	\$143,800	\$1,780,850	\$1,397,680	27%	\$1,750,000

* applications may have been filed prior to this month but not paid at that time

** equivalent dwelling units

UTILITY PLANT OPERATIONS

A. WATER

1. Total Volume (MG):	239.2	2,159.7	2,283.1	-5%	4
2. Sales (MG):	209.4	1,840.3	1,929.0	-5%	3,322
3. Cost per 1000 Gal.:	\$1.11	\$1.14	\$1.08	6%	\$1.21

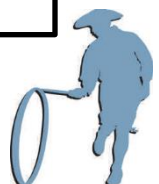
B. WASTEWATER

1. Little Falls Run Facility:

(a) Volume Treated (MG):	104.8	740.2	684.1	8%	1,034
(b) Cost per 1,000 Gal.	\$1.40	\$1.60	\$1.64	-2%	\$2.02

2. Aquia AWT Facility:

(a) Volume Treated (MG):	158.8	1,221.6	1,121.1	9%	1,630
(b) Cost per 1,000 Gal.	\$1.19	\$1.25	\$1.31	-5%	\$1.69



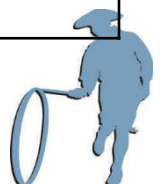
Public Information Office Newspaper Coverage

DATE	PUBLICATION	HEADLINE
2-3-14	FLS	Stafford Road Closes as New Reservoir Fills
2-4-14	FLS	Stafford Supervisors Recommend Lower Real Estate Tax Rate
2-4-14	FLS	Students Put Road Projects in Fast Lane
2-5-14	FLS	Drainage Problem Closes Stafford Road
2-5-14	FLS	Rusted Pipes Lead to North Stafford Road Closure
2-5-14	Stafford Sun	Stafford Gets Hint on Reassessment
2-6-14	FLS	Stafford Starts Mountain View Road Fix
2-6-14	FLS	Stafford Changes Permitting for Landfill Use
2-6-14	FLS	5K Race Planned at Stafford Regional Airport
2-6-14	FLS	Bryton Homes Buys Land for Stafford Community
2-6-14	FLS	Goodyear Facility Sold in Stafford
2-7-14	FLS	Speed Limit Lowered for U.S. 17 Project
2-7-14	FLS	Shelton Knolls Would Add 94 Homes off Shelton Shop Road in Stafford
2-7-14	FLS	More Heron Nests Found Along Potomac Creek
2-7-14	FLS	Rookery: Counting Their Heron Nests Before the Eggs Hatch
2-8-14	FLS	Stafford County Residents Oppose Parkway Plan
2-11-14	FLS	Stafford School Budget Talk Focuses on Numbers, Stories
2-12-14	FLS	Do You Have a Stafford Story to Share?
2-12-14	FLS	Meetings Canceled in Stafford
2-12-14	Stafford Sun	Airport Authority Discusses Charter, Commuter Service
2-12-14	Stafford Sun	"Tell Your Stafford Story" Video Series to Launch at Washington's Birthday Party
2-12-14	Stafford Sun	Furnace Road to Reopen Sooner Than Expected
2-12-14	Stafford Sun	Moncure Conway: the Abolitionist from Stafford
2-13-14	Stafford Sun	Embrey Mill CDA Reviews Progress, Embrey House Opens
2-13-14	PotomacLocal.com	Cellular Company Seeks to Lease County Water Tank
2-15-14	FLS	Ferry Farm Throws a Party for George



Public Information Office Newspaper Coverage

DATE	PUBLICATION	HEADLINE
2-15-14	Stafford Sun	Stafford Hospital Gets Five Stars
2-17-14	PotomacLocal.com	4 p.m. Burn Law Takes Effect in Stafford
2-18-14	FLS	Stafford Board Oks Rezoning, Clears Way for Shelton Knolls
2-19-14	Stafford Sun	Amy's Café Part of Falmouth Bottom Community
2-19-14	Stafford Sun	Supervisors OK Drive-Throughs at Garrisonville, Parkway Boulevard
2-19-14	PotomacLocal.com	Commemorative Coin to Be Sold for Stafford's 350-Year Celebration
2-19-14	PotomacLocal.com	Board of Supervisors Revisit Waste-to-Energy Plant
2-20-14	FLS	HOV Lanes to Close for Express Work
2-24-14	PotomacLocal.com	VDOT to Hold Meeting on Falmouth Intersection Project
2-25-14	PotomacLocal.com	Stafford Traffic Hotspots for the Week
2-25-14	FLS	Stafford Board Explores Elementary School Boundary Options
2-25-14	FLS	Houses, Commercial Space Proposed off Stafford's Courthouse Road
2-25-14	FLS	Stafford Hospital 'Constantly Growing and Changing' at 5-Year Mark
2-25-14	FLS	Stafford Board Explores Elementary School Boundary Options
2-26-14	FLS	Stafford County Delays Proffer Changes
2-26-14	PotomacLocal.com	Volunteers Save Stafford \$1 Million
2-26-14	PotomacLocal.com	Stafford Sheriff's Office Release Phone App
2-26-14	Stafford Sun	Stafford School Board Considers Overcrowding Options
2-27-14	FLS	Chipotle Coming to Stafford
2-28-14	Washington Post	Embrey Mill in Stafford Was Built with the Busy Commuter in Mind
2-28-14	FLS	Organizations Hope to Operate Stafford Aquatics and Fitness Complex
2-28-14	Stafford Sun	Tell Your Stafford Story, for History's Sake



Citizen's Assistance

The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places volunteers in various departments to assist with a number of tasks.



February 2014 Customer Inquiries handled by Citizens Assistance Staff	
Total Number of Phone Calls Handled	2389
Live Help Chats*	108
Citizen Tracker Requests Handled via County Website/Mobile App.	17 (6 mobile 11 website)
Citizens Assisted at the Administration Center Desk in Lobby	953
Total Number of Visitors to Administration Center	3648
Citizens Assisted at the Judicial Center Desk in the Courthouse	1008
Total Number of Volunteer Hours**	833

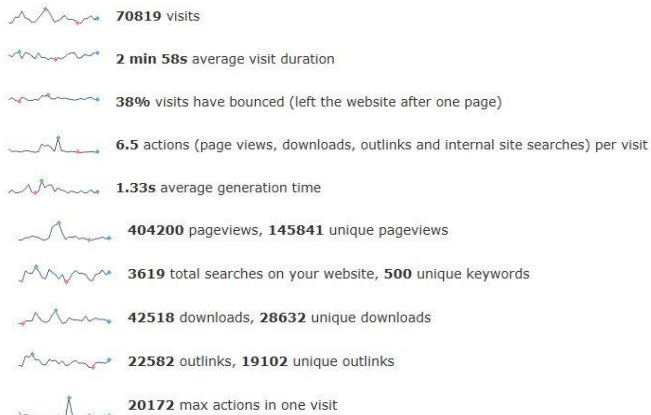
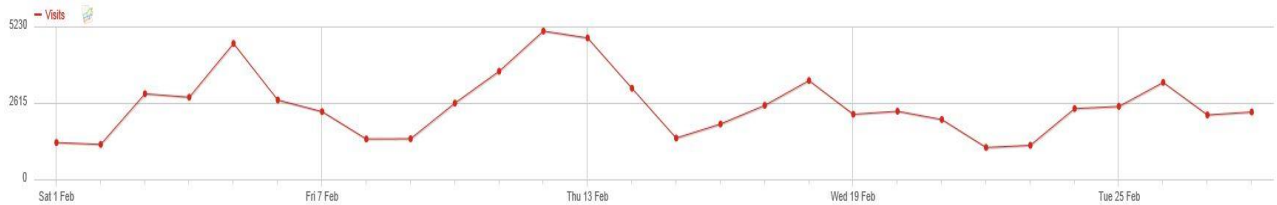
* Live Help allows users to send an e-mail through the County's Web site and receive an immediate response from staff. Of the **108** Live Help requests, **58** were live chats in which the user and staff member exchanged information through instant messaging, and **50** were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

** This fiscal year this equates to a savings of **\$516,230** in full-time staff costs (with benefits), and a savings of **\$391,697** without benefits. These figures are determined by taking the volunteer rate (\$26.00 with benefits) and (\$20.80 without benefits) that is dictated by the state's Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.



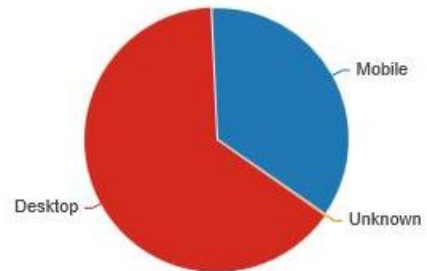
Information Technology

Website Visits for February 2014



Mobile vs Desktop

— Visits



Page Title

	Unique Pageviews	Pageviews	Time (in seconds)
Stafford County, VA - Official Website	28208	59557	3805857
Stafford County, VA - Official Website - Bill Payment	11586	15982	1481810
Stafford County, VA - Official Website - NeoGov	5367	7019	420025
Stafford County, VA - Official Website - Human Resources	4235	7011	227975
Stafford County, VA - Official Website - Real Estate	3474	4986	425980
Stafford County, VA - Official Website - GIS	3081	4058	343048
Stafford County, VA - News Flash	2948	193652	164013
Stafford County, VA - Official Website - Treasurer	2536	3010	148605
Stafford County, VA - Official Website - Employee Portal	2126	2877	329025
Stafford County, VA - Official Website - Utilities	1689	2066	86026
Stafford County, VA - Official Website - Education	1641	1845	92527
Stafford County, VA - Official Website - Personal Property Tax	1588	2092	128324
Stafford County, VA - Official Website - Personal Property	1401	1686	55054
Stafford County, VA - Official Website - Water & Sewer	1291	1513	48663
Stafford County, VA - Official Website - Circuit Court	1116	1561	110009
Stafford County, VA - Official Website - Commissioner of the Revenue	976	1247	54825
Stafford County, VA - Official Website - Look Up Taxes Paid	954	1151	97784
Stafford County, VA - Official Website - Board of Supervisors	881	1659	120065
Stafford County, VA - Official Website - Social Services	810	1465	104937
Stafford County, VA - Official Website - Reassessment Information	781	1179	112235



Information Technology

Documents Scanned	
Circuit Court	125
Commonwealth's Attorney	39
Planning	31
Public Works	815
Purchasing	16
Sheriff	764
Utilities	543

GIS Map Requests	
Internal/External Map Request	38
Walk-Ins	15
Map Sales	5

Project and Help Desk Work Orders Worked On In February 2014

Animal Control	1	0.19%
Board of Supervisors	9	1.69%
Public Works	44	8.26%
Circuit Court	5	0.94%
Commissioner of the Revenue	43	8.07%
Commonwealth's Attorney	18	3.38%
Cooperative Extension	1	0.19%
County Administration	44	8.26%
County Attorney	7	1.31%
Economic Development	5	0.94%
Finance/Budget/Purchasing	40	7.50%
Fire & Rescue	24	4.50%
Courts	1	0.19%
Human Resources	13	2.44%
Information Technology	48	9.01%
Regional Landfill	4	0.75%
Planning and Zoning	35	6.57%
Parks & Rec - Community Facilities	35	6.57%
Recycling	1	0.19%
Schools	11	2.06%
Sheriff	33	6.19%
Social Services	18	3.38%
Treasurer	12	2.25%
Utilites	80	15.01%
Voter Registration	1	0.19%
Totals	533	100%

